

# trade waste application form



**GWMWater**

11 McLachlan Street  
(PO Box 481)  
Horsham Victoria 3402

**Tel:** 1300 659 961

**Fax:** 03 5381 9881

**Email:** [info@gmwwater.org.au](mailto:info@gmwwater.org.au)

**Website:** [www.gmwwater.org.au](http://www.gmwwater.org.au)



**For information on how to complete this application, please refer to the Trade Waste Application Form Notes. If you have any questions concerning this application, please call GWMWater on 1300 659 961.**

## 1. Site address

Shop/Factory No. \_\_\_\_\_ Street No. \_\_\_\_\_  
Street Name \_\_\_\_\_  
Town \_\_\_\_\_ Postcode \_\_\_\_\_  
Council \_\_\_\_\_

## 2. Occupier or operator of the site

Business Trading Name:

\_\_\_\_\_

Company name or if not a Registered Company, the Business Owner(s) Full Name(s):

\_\_\_\_\_  
\_\_\_\_\_

Company's registered Address or Partners/Individuals Home Address(es):

\_\_\_\_\_  
\_\_\_\_\_

Australian Company Name (ACN):

Australian Business Name (ABN):

\_\_\_\_\_

\_\_\_\_\_

Address for Trade Waste correspondence:

\_\_\_\_\_  
\_\_\_\_\_

## 3. Reason for making this Application for Trade Waste Agreement or Consent

- |  |   |                |
|--|---|----------------|
| Commencement of a new discharge:                   | <input checked="" type="checkbox"/> Appropriate |                |
| Change of occupier or site operator (provide date) | <input type="checkbox"/>                        | ____/____/____ |
| Change to nature or volume of existing discharge   | <input type="checkbox"/>                        |                |

**4. Details of person responsible for trade waste management at the site**

Name (Mr/Mrs/Miss/Ms) \_\_\_\_\_ Position \_\_\_\_\_

Phone Number (BH) \_\_\_\_\_ (AH) \_\_\_\_\_

Facsimile Number \_\_\_\_\_ Mobile \_\_\_\_\_

E-mail \_\_\_\_\_

**5. Describe the type of business carried out on site, e.g. coin laundrette**

\_\_\_\_\_

\_\_\_\_\_

**6. Site trading hours:**

<b>Days of the week</b>	<b>(✓)</b>		<b>Hours of the day</b>
Monday to Friday	<input type="checkbox"/>	Between	_____ and _____
Saturday	<input type="checkbox"/>	Between	_____ and _____
Sunday	<input type="checkbox"/>	Between	_____ and _____

**7. Details of any open areas, which collect rainwater connected to sewer**

Please specify and estimate size of the area(s), and describe how stormwater will be managed.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**8. Substances and Processes**

Complete table over page. Refer Trade Waste Application Form Notes.

*Note: If more space is required please photocopy the table, or collect additional copies from GWMWater and attach to the back of the application form.*

Fixture No. (match site plan)	Type of activities generating trade waste	What is the trade waste? (Provide MSDS where available)	Method of trade waste treatment	Anticipated Times of Discharge	Max. Rate in litres per minute	Max. Rate in litres per hour	Max. Daily discharge in kilolitres	Estimate Annual discharge in kilolitres
<b>ESTIMATED MAXIMUM TOTALS</b>								

**9. Please provide a copy of a process and instrumentation diagram which clearly shows the following**

- > The major items of equipment in the treatment apparatus
- > The key characteristics of the major items of equipment which ensure that they function as intended (e.g. volumes, materials of construction etc)
- > The instrumentation used to control the process and, in particular, any instrumentation used to record the characteristics of the final trade waste discharge to sewer

**10. Please provide a site plan (preferably no larger than A3 size. Scale 1:500) which clearly shows the following**

- > North direction
- > The property number and street address
- > The location of fixtures (e.g. sinks) connected to the treatment apparatus
- > The location of the treatment apparatus (e.g. grease trap)
- > Sampling points
- > The location of open areas connected to sewer
- > Pumps and flow rates

**QUESTIONS 11 AND 12 APPLY TO RETAIL FOOD OUTLETS ONLY**

**11. If a food outlet with seating, what is the maximum seating capacity?** \_\_\_\_\_

**12. Please list the kitchen fixtures at your business property that are connected to sewer**

Kitchen Fixtures	Number of Fixtures
Single Bowl Sink (standard bowl)	
Double Bowl Sink (standard bowl)	
Pot Sink (deep bowl)	
Rooms with Floor Wastes	
Bain Marie	
Wok Table	
Garbage/Bin Wash Area (max 20m <sup>2</sup> external)	
Cleaners Sink	
Dishwasher - Domestic/Commercial/Tunnel	
Hand Basins	
Other	
<b>Total</b>	

This application must be signed by a person who has the authority both to make the statements set out above and to give the following undertaking:

- > I undertake to GWMWater that I have the authority to make the statements set out above and give the undertakings set out below.
- > If GWMWater accepts the Occupiers offer contained in this application, the Occupier will comply with all requirements of any Trade Waste Agreement or Consent, including the payment of all fees and charges.

Signature of Occupier \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_